



GP01 General Certification Procedure for FAMI QS
Version 26 november 2018





The present document is intended to set forth the Certification process for FAMI QS managed by Bureau Veritas Certification France.

Except as otherwise provided in rules defined below, dispositions of GP01 « General Certification Process for Management Systems » are available in the version in force.

The rules below describe specific dispositions of the Certification process for FAMI QS.

Relevant paragraph	Specific rules
1.1.1	Notions of «Temporary sites, construction work» are not availables.
1.1.2	The sampling of sites for multi-sites organisation is not available. All sites must be audited.
4.2.4	<p>The available definitions of the non-conformity categories are those of the FAMI QS document « Rules for certification bodies » :</p> <p><i>A <u>critical non-conformity</u> exists when the auditor observes a regulatory violation or a feed safety failure which requires that the Operator :</i></p> <ul style="list-style-type: none"> <i>a. Immediately interrupts production.</i> <i>b. Holds products in quarantine.</i> <i>c. Discontinues shipping to customers.</i> <i>d. Recalls the product.</i> <p><i>In case of critical nonconformity, the auditor shall request in writing the operator to report it to the authorities, as required by EU Regulation 178/2002. The auditor also need to contact the ICC immediately, (within 48h maximum) that will contact FAMI-QS.</i></p> <p><i>A <u>major non-conformity</u> is a complete failure to implement a requirement of the Code.</i></p> <p><i>A <u>minor non-conformity</u> exists when a requirement of the FAMI-QS Code has been addressed but there is insufficient evidence to demonstrate that it has been properly controlled or implemented.</i></p>
4.2.7	<p>Management of non conformities is defined in the FAMI QS document « Rules for certification bodies » :</p> <p><i><u>Critical non conformity</u> : Certification will be temporarily suspended (The suspension will be published in the "register of certificates under review" on the FAMI-QS website - http://www.fami-qs.org/certifiedcompanies.htm) and cannot be re-instated until the non-conformities have been closed.</i></p> <p><i>In case the non-conformities are not resolved within the maximum suspension period of 72 calendar days, the certificate will be withdrawn.</i></p>



Relevant paragraph	Specific rules
	<p><i>Major non conformity</i> : Certification continues. The action plan must be presented to the certification body the latest 14 calendar days after the audit date. Evidence that non-conformities have been closed will be checked 28 days after the presentation of the action plan at the latest. In case a non-conformity is not resolved and closed by then, it becomes a critical non-conformity.</p> <p><i>Minor non conformity</i> : Certification continues. An agreement on the action plan must be taken between the certification body and the operator; deadline for this agreement is 28 calendar days after the certification body has received the action plan from the operator. Evidence that non-conformities have been closed will be checked by the auditor during the next audit at the latest. In case non-conformity is not resolved and closed by then, it becomes a major non-conformity.</p>
5	<p>Audit planning, audit report, certification decision, approval letter if necessary and certificate must be communicated to FAMI QS. The liste of certified sites shall be published by FAMI QS on his web site.</p>
6	<p>The use of the FAMI QS logo is possible, subject to compliance with the « rules for operators » définied by FAMI QS.</p>
7.2	<p>Cf rules for the management of non conformities paragraph 4.2.7</p>
13	<p>The FAMI QS must be informed in case of planning of such audits</p>
14	<p>FAMI QS can request suspension or withdrawal of a certificat. FAMI QS must be informed of all case of suspension or withdrawal of a certificat.</p>
15	<p>Complaints brought by third parties are handled under the supervision of the Technical Management unit of Bureau Veritas Certification France.</p>
16	<p>Appeals are handled under the supervision of the Technical Management Unit of Bureau Veritas Certification France. They must be expressed in writing within 15 days following the notification of the controversial decision.</p>